



Traffic Management Permit

Authorisation for works affecting traffic & public access

Permit no.: _____

Valid: **single task / shift**

SITE / BUILDING	ADDRESS	SPECIFIC LOCATION / AREA	DESCRIPTION OF WORK
_____	_____	_____	_____
VALID FROM (DATE / TIME)	VALID TO (DATE / TIME)	SWMS / JSA REF.	PERMIT NO.
_____	_____	_____	_____

1 This permit covers

☐ Road works ☐ Mobile plant ☐ Public access areas

2 Requirements — confirm before work commences

AS 1742.3

#	REQUIREMENT	YES	NO	N/A	COMMENTS
1	Traffic management plan approved	☐	☐	☐	
2	Traffic controllers assigned	☐	☐	☐	
3	Signage installed	☐	☐	☐	
4	Barricades installed	☐	☐	☐	
5	Pedestrian access maintained	☐	☐	☐	
6	Emergency vehicle access maintained	☐	☐	☐	
7	Communication methods established	☐	☐	☐	
8	Work zone clearly defined	☐	☐	☐	
9	Daily inspection completed	☐	☐	☐	

3 Traffic details

TRAFFIC MANAGEMENT PLAN REF. _____ TRAFFIC CONTROLLERS _____ ROAD AUTHORITY APPROVAL REF. _____

Authorisation & acceptance

This permit is **not valid until authorised**. By signing, the receiving worker confirms they understand the hazards, controls and conditions of this permit.

ISSUED / AUTHORISED BY (NAME & SIGNATURE)	POSITION	DATE / TIME
_____	_____	_____
ACCEPTED BY (RECEIVING WORKER — NAME & SIGNATURE)	COMPANY / ROLE	DATE / TIME
_____	_____	_____

Completion & cancellation

On completion, confirm the area is safe, controls / isolations removed where appropriate and systems returned to normal.

PERMIT CLOSED / CANCELLED BY (NAME & SIGNATURE)	POSITION	DATE / TIME
_____	_____	_____

Guidance only. A **Traffic Management Plan / Traffic Control Plan** must be prepared by an accredited person in accordance with **AS 1742.3** and the relevant road-authority requirements; traffic controllers must hold current tickets. Maintain pedestrian and emergency-vehicle access at all times.