



SITE / BUILDING	ADDRESS	SPECIFIC LOCATION / AREA	DESCRIPTION OF WORK
_____	_____	_____	_____
VALID FROM (DATE / TIME)	VALID TO (DATE / TIME)	SWMS / JSA REF.	PERMIT NO.
_____	_____	_____	_____

1 This permit covers

- ☐ Welding
- ☐ Grinding
- ☐ Cutting
- ☐ Soldering
- ☐ Brazing
- ☐ Other spark-producing work

2 Requirements — confirm before work commences

#	REQUIREMENT	YES	NO	N/A	COMMENTS
1	JSA / SWMS completed	☐	☐	☐	
2	Fire extinguishers available at the work area	☐	☐	☐	
3	Fire blanket available	☐	☐	☐	
4	Combustible materials removed or protected	☐	☐	☐	
5	Area inspected before work	☐	☐	☐	
6	Fire watch assigned	☐	☐	☐	
7	Gas cylinders secured and upright	☐	☐	☐	
8	Ventilation adequate	☐	☐	☐	
9	Emergency exits clear	☐	☐	☐	
10	Fire detection systems isolated if required	☐	☐	☐	

3 Fire watch & detection

FIRE WATCH ASSIGNED TO	DETECTION ISOLATED (Y / N)	DETECTION REINSTATED (Y / N)
_____	_____	_____
POST-WORK FIRE WATCH FROM	POST-WORK FIRE WATCH TO	WATCH DURATION (TYPICALLY 30–60 MIN)
_____	_____	_____

Authorisation & acceptance

This permit is **not valid until authorised**. By signing, the receiving worker confirms they understand the hazards, controls and conditions of this permit.

ISSUED / AUTHORISED BY (NAME & SIGNATURE)	POSITION	DATE / TIME
_____	_____	_____
ACCEPTED BY (RECEIVING WORKER — NAME & SIGNATURE)	COMPANY / ROLE	DATE / TIME
_____	_____	_____



Completion & cancellation

On completion, confirm the area is safe, controls / isolations removed where appropriate and systems returned to normal.

PERMIT CLOSED / CANCELLED BY (NAME & SIGNATURE)

POSITION

DATE / TIME

Guidance only. Hot works is high-risk fire work. Where a fire detection / suppression system is isolated, it must be **reinstated** on completion and the isolation recorded (AS 1851). A **post-work fire watch** (typically 30–60 minutes) must be completed before the area is left. Complete a task-specific SWMS / JSA.