WORK HEALTH & SAFETY

Confined Space Entry Permit

Authorisation for entry into a confined space

CONFINED SPACE

Permit no.: _____

Valid: **single task / shift**

SITE / BUILDING	ADDRESS	SPECIFIC LOCATION / AREA	DESCRIPTION OF WORK
VALID FROM (DATE / TIME)	**VALID TO (DATE / TIME)**	**SWMS / JSA REF.**	**PERMIT NO.**

1 This permit covers

- ☐ Tanks
- ☐ Pits
- ☐ Shafts
- ☐ Sewers
- ☐ Roof voids
- ☐ Crawl spaces

2 Requirements — confirm before work commences

AS 2865

#	REQUIREMENT	YES	NO	N/A	COMMENTS
1	Confined space risk assessment completed	☐	☐	☐	
2	Atmospheric testing completed	☐	☐	☐	
3	Oxygen levels checked	☐	☐	☐	
4	Toxic gases checked	☐	☐	☐	
5	Flammable gases checked	☐	☐	☐	
6	Ventilation established	☐	☐	☐	
7	Rescue plan documented	☐	☐	☐	
8	Rescue equipment available	☐	☐	☐	
9	Standby person assigned	☐	☐	☐	
10	Communication method established	☐	☐	☐	
11	Entry and exit points identified	☐	☐	☐	
12	Workers trained in confined space entry	☐	☐	☐	

3 Atmospheric testing

AS 2865

MEASUREMENT	ACCEPTABLE RANGE	INITIAL	RE-TEST
Oxygen O_2 (%)			
Flammable gas / LEL (%)			
Carbon monoxide CO (ppm)			
Hydrogen sulphide H_2S (ppm)			

4 Standby & rescue

STANDBY PERSON	COMMUNICATION METHOD	RESCUE PLAN REF.

✎ Authorisation & acceptance

This permit is **not valid until authorised**. By signing, the receiving worker confirms they understand the hazards, controls and conditions of this permit.

ISSUED / AUTHORISED BY (NAME & SIGNATURE)	POSITION	DATE / TIME

ACCEPTED BY (RECEIVING WORKER — NAME & SIGNATURE)	COMPANY / ROLE	DATE / TIME

✓ Completion & cancellation

On completion, confirm the area is safe, controls / isolations removed where appropriate and systems returned to normal.

PERMIT CLOSED / CANCELLED BY (NAME & SIGNATURE)	POSITION	DATE / TIME

Guidance only. Confined space entry is **high risk construction work** and is regulated under the **WHS Regulation 2017** and **AS 2865**. The atmosphere must be tested and monitored, a trained **standby person** stationed outside, and a documented **rescue plan** and equipment ready before entry. Never enter to attempt an unplanned rescue.