



MECHANICAL · HVAC

Refrigerant Leak Inspection Report

Refrigerant leak detection, repair & handling record

REFRIGERANT

ARCTick

Report no.: _____

SITE / BUILDING	ADDRESS	CLIENT	EQUIPMENT / LOCATION
DATE OF INSPECTION	TECHNICIAN	ARCTICK LICENCE NO.	REPORT NO.

1 System & refrigerant

REFRIGERANT TYPE	SYSTEM CHARGE (KG)	REFRIGERANT CLASS / GWP
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2 Leak detection

#	METHOD / CHECK	DONE	N/A	COMMENTS
1	Electronic leak detector used	☐	☐	
2	UV dye / bubble / soap test performed	☐	☐	
3	Pressure / vacuum (standing) test performed	☐	☐	
4	Leak point(s) identified and located	☐	☐	

3 Refrigerant handling

REFRIGERANT RECOVERED (KG)	REFRIGERANT ADDED (KG)	RECOVERY CYLINDER NO.
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4 Leak locations & repairs undertaken

LEAK LOCATIONS, REPAIRS AND RE-TEST RESULTS

✓ Defects, Notes & Sign-off

Outstanding defects / actions raised this visit:

TECHNICIAN (NAME & SIGNATURE)	ARCTICK LICENCE NO.	DATE
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Guidance only. Refrigerant handling, recovery and charging must be carried out by a technician holding a current **ARCTick Refrigerant Handling Licence**, with all quantities recorded in accordance with the **Ozone Protection and Synthetic Greenhouse Gas Management** requirements. Refrigerant must not be vented to atmosphere.