



SITE / BUILDING	ADDRESS	CLIENT	CONTRACT / JOB NO.
DATE OF SERVICE	TECHNICIAN	LICENCE NO.	REPORT NO.

1 Supply & main switchboard

AS/NZS 3019

#	INSPECTION ITEM	P	F	N/A	COMMENTS
1	Main switch, isolation and metering in safe condition	☐	☐	☐	
2	Protective devices correct type and rating	☐	☐	☐	
3	RCD protection provided where required and operates	☐	☐	☐	
4	Switchboard enclosure, labelling and access compliant	☐	☐	☐	

2 Earthing & bonding

AS/NZS 3000

#	INSPECTION ITEM	P	F	N/A	COMMENTS
1	Main earthing conductor and connection intact	☐	☐	☐	
2	Equipotential / supplementary bonding in place	☐	☐	☐	
3	Earth electrode / MEN connection satisfactory	☐	☐	☐	

3 Wiring, accessories & appliances

#	INSPECTION ITEM	P	F	N/A	COMMENTS
1	Visible wiring, accessories and GPOs in safe condition	☐	☐	☐	
2	No exposed live parts, damaged insulation or overheating	☐	☐	☐	
3	Fixed appliances and connections safe	☐	☐	☐	
4	Areas of increased risk (wet / outdoor) protected	☐	☐	☐	

4 Hazards & safety

#	INSPECTION ITEM	P	F	N/A	COMMENTS
1	No unsafe DIY / non-compliant work observed	☐	☐	☐	
2	Adequate clearances and no overloading	☐	☐	☐	
3	Safety signage and labelling present	☐	☐	☐	

5 Overall result & recommendations

OVERALL RESULT (SATISFACTORY / UNSATISFACTORY) AND SUMMARY

RECOMMENDED REMEDIAL WORK & PRIORITY

✓ Defects, Notes & Sign-off

Outstanding defects / actions raised this visit:

TECHNICIAN NAME & SIGNATURE

LICENCE NO.

DATE COMPLETED

Guidance only. A periodic electrical safety inspection must be carried out by a **licensed electrician** with reference to **AS/NZS 3019** (verification of electrical installations) and **AS/NZS 3000**. An "unsatisfactory" result indicates conditions requiring rectification. This report is a record only and does not constitute a statutory certificate.