



SITE / BUILDING	ADDRESS	CLIENT	CHARGER MAKE / MODEL
DATE COMMISSIONED	TECHNICIAN	LICENCE NO.	REPORT NO.

1 Installation & supply

AS/NZS 3000

#	INSPECTION ITEM	P	F	N/A	COMMENTS
1	Charger mounted securely per manufacturer instructions	☐	☐	☐	
2	Supply cable size and rating correct for charger load	☐	☐	☐	
3	Dedicated circuit and isolation provided	☐	☐	☐	
4	Location, clearances and IP rating suitable	☐	☐	☐	

2 Protection & earthing

AS/NZS 3000 / 61851

#	INSPECTION ITEM	P	F	N/A	COMMENTS
1	Correct RCD type fitted (Type A + DC detection / Type B)	☐	☐	☐	
2	Overcurrent protection correct rating	☐	☐	☐	
3	Earthing / PEN-loss protection provided where required	☐	☐	☐	
4	Load management / dynamic limiting configured (where fitted)	☐	☐	☐	

3 Commissioning tests

AS/NZS 61851

#	INSPECTION ITEM	P	F	N/A	COMMENTS
1	Standard mandatory tests completed and satisfactory	☐	☐	☐	
2	Charge session test — vehicle charges correctly	☐	☐	☐	
3	Communication / app / network functions verified	☐	☐	☐	
4	Fault / safety functions operate (e.g. RCD, lock)	☐	☐	☐	

4 Labelling & handover

#	INSPECTION ITEM	P	F	N/A	COMMENTS
1	Labelling, signage and circuit schedule updated	☐	☐	☐	
2	User instructions provided to client	☐	☐	☐	
3	Settings / configuration recorded	☐	☐	☐	

✓ Defects, Notes & Sign-off

Outstanding defects / actions raised this visit:

TECHNICIAN (NAME & SIGNATURE)

LICENCE NO.

DATE

Guidance only. EV charging equipment must be installed and commissioned by a **licensed electrician** per **AS/NZS 3000** and **AS/NZS IEC 61851**, following the manufacturer's instructions. RCD type and earthing arrangements are critical — confirm requirements for the specific charger. A Certificate of Compliance must be issued as required.