

FIRE PROTECTION · ROUTINE SERVICE

Emergency & Exit Lighting — 6-Monthly

6-monthly maintenance record aligned to AS 2293.2 — Emergency escape lighting and exit signs

SITE / BUILDING	ADDRESS	CONTRACT NO.	SERVICE PERIOD
TECHNICIAN	ACCREDITATION / LICENCE NO.	DATE OF SERVICE	REPORT NO.
NO. OF FITTINGS	SYSTEM TYPE (SINGLE-POINT / MONITORED)	RATED DURATION (MIN)	

P Pass / compliant **F** Fail / defect raised **N/A** Not applicable / not fitted

Tick the applicable box for each item and note defects in Comments.

1 Inspection & identification

AS 2293.2

#	INSPECTION ITEM	P	F	N/A	COMMENTS
1	Each luminaire / exit sign present, secure and undamaged	☐	☐	☐	
2	Exit signs legible, correctly oriented and not obscured	☐	☐	☐	
3	System log / schedule available and identifies all fittings	☐	☐	☐	

2 Discharge (duration) test

AS 2293.2

#	INSPECTION ITEM	P	F	N/A	COMMENTS
1	Initiate discharge test; simulate mains failure / changeover	☐	☐	☐	
2	All emergency luminaires illuminate on changeover	☐	☐	☐	
3	Illumination maintained for the rated duration (typically 90 minutes)	☐	☐	☐	
4	Exit signs remain illuminated for the rated duration	☐	☐	☐	

3 Performance & condition

AS 2293.2

#	INSPECTION ITEM	P	F	N/A	COMMENTS
1	Luminaires provide adequate illumination along the paths of egress	☐	☐	☐	
2	No flickering, dim or failed lamps during the test	☐	☐	☐	
3	Batteries recharge and 'healthy' indicator restored after the test	☐	☐	☐	

4 Records & restoration

AS 2293.2

#	INSPECTION ITEM	P	F	N/A	COMMENTS
1	Failed / underperforming fittings recorded and reported to the owner	☐	☐	☐	
2	Mains supply restored; system confirmed returned to normal	☐	☐	☐	
3	Results recorded in the emergency lighting log	☐	☐	☐	



Defects, Notes & Sign-off

Outstanding defects / actions raised this visit:

TECHNICIAN NAME & SIGNATURE

ACCREDITATION / LICENCE NO.

DATE COMPLETED

Guidance only. Emergency and exit lighting is maintained under **AS 2293.2** (not AS 1851). This checklist is a practical guide to the 6-monthly discharge (duration) test and inspection. The test takes the system offline for the rated duration — coordinate timing with the building occupants and confirm batteries have recharged before leaving site. Applicable items and durations vary with the installation and design. Always work to the current edition of AS 2293.2 and the manufacturer's requirements. This document does not replace a competent assessment.