

FIRE PROTECTION · ROUTINE SERVICE

Portable Fire Extinguishers — 6-Monthly

6-monthly routine service record aligned to AS 1851-2012 — Portable fire extinguishers

SITE / BUILDING	ADDRESS	CONTRACT NO.	SERVICE PERIOD
TECHNICIAN	ACCREDITATION / LICENCE NO.	DATE OF SERVICE	REPORT NO.

NO. OF EXTINGUISHERS	PREDOMINANT TYPES (ABE / CO2 / WET CHEM)	CABINET / STAND (Y / N)
----------------------	--	-------------------------

P Pass / compliant F Fail / defect raised N/A Not applicable / not fitted

Tick the applicable box for each item and note defects in Comments.

1 Location, access & signage

AS 1851-2012 · Section 10

#	INSPECTION ITEM	P	F	N/A	COMMENTS
1	Extinguisher in its designated location, accessible and unobstructed	☐	☐	☐	
2	Location sign / pictogram present, legible and correctly mounted	☐	☐	☐	
3	Correctly mounted on bracket / stand at the correct height	☐	☐	☐	
4	Identification number present	☐	☐	☐	

2 External condition

AS 1851-2012 · Section 10

#	INSPECTION ITEM	P	F	N/A	COMMENTS
1	Cylinder, valve, hose / horn and handle free from damage and corrosion	☐	☐	☐	
2	Safety pin and tamper indicator in place and intact	☐	☐	☐	
3	Discharge hose / nozzle clear and undamaged (where fitted)	☐	☐	☐	
4	Operating instructions legible and facing outward	☐	☐	☐	

3 Charge & pressure

AS 1851-2012 · Section 10

#	INSPECTION ITEM	P	F	N/A	COMMENTS
1	Pressure gauge (where fitted) reads within the operable (green) range	☐	☐	☐	
2	Extinguisher weight / charge verified (where applicable)	☐	☐	☐	
3	No evidence of previous discharge or leakage	☐	☐	☐	

4 Type & suitability

AS 1851-2012 · Section 10

#	INSPECTION ITEM	P	F	N/A	COMMENTS
1	Extinguisher type appropriate to the hazard / classification at the location	☐	☐	☐	
2	Wall hook, anti-tamper and any cabinet in good order	☐	☐	☐	

5 Records & restoration

AS 1851-2012 · Section 10

#	INSPECTION ITEM	P	F	N/A	COMMENTS
1	Defects recorded and reported; remove from service if defective and replace	☐	☐	☐	
2	Durable 6-monthly service label completed and attached	☐	☐	☐	
3	Logbook / service record updated	☐	☐	☐	

✓ Defects, Notes & Sign-off

Outstanding defects / actions raised this visit:

TECHNICIAN NAME & SIGNATURE

ACCREDITATION / LICENCE NO.

DATE COMPLETED

Guidance only. This checklist is a practical guide to 6-monthly routine service of portable fire extinguishers under **AS 1851-2012, Section 10**. Yearly service and the periodic **pressure (hydrostatic) test** are carried out at their own intervals — refer to the relevant AS 1851 tables. Applicable items vary with extinguisher type, baseline data and the building's **fire safety schedule**. Always service to the manufacturer's requirements and the current edition of the Standard. This document does not replace a baseline data review or a competent, accredited assessment.