

FIRE PROTECTION · ROUTINE SERVICE

Hydrant System — Monthly

Monthly routine service record aligned to AS 1851-2012 — Fire hydrant systems

SITE / BUILDING	ADDRESS	CONTRACT NO.	SERVICE MONTH
TECHNICIAN	ACCREDITATION / LICENCE NO.	DATE OF SERVICE	REPORT NO.
SUPPLY TYPE (TOWN MAIN / TANK + PUMP)	BOOSTER LOCATION	PUMPSET FITTED (Y / N)	

P Pass / compliant

F Fail / defect raised

N/A Not applicable / not fitted

Notify the monitoring centre before and after testing. Tick the applicable box and note defects in Comments.

1 Booster assembly & block plan

AS 1851-2012 · Section 4

#	MONTHLY INSPECTION ITEM	P	F	N/A	COMMENTS
1	Booster assembly / enclosure accessible, unobstructed and correctly signed	☐	☐	☐	
2	Booster couplings undamaged; blank caps / covers in place and secure	☐	☐	☐	
3	Hydrant block plan present, legible and current	☐	☐	☐	
4	Booster pressure gauges (where fitted) readable and within expected range	☐	☐	☐	

2 Stop & isolating valves

AS 1851-2012 · Section 4

#	MONTHLY INSPECTION ITEM	P	F	N/A	COMMENTS
1	Each stop / isolating valve in correct (open) position, secured and labelled per valve list	☐	☐	☐	
2	Valves and visible pipework free from damage, corrosion and leaks	☐	☐	☐	
3	Monitored valves (where fitted) not indicating isolation or fault at the FIP	☐	☐	☐	

3 Water supply & storage (where monitored)

AS 1851-2012 · Section 4

#	MONTHLY INSPECTION ITEM	P	F	N/A	COMMENTS
1	Storage tank level within required range; level indicator operating	☐	☐	☐	
2	Low water level alarm (where fitted) not in alarm; monitoring normal	☐	☐	☐	
3	Tank / suction stop valves secured open and labelled	☐	☐	☐	
4	Town main supply valve (where applicable) open, secured and labelled	☐	☐	☐	

4 Fire pumpset — monthly test (where fitted)

AS 1851-2012 · Section 7

#	MONTHLY INSPECTION ITEM	P	F	N/A	COMMENTS
1	Pump room accessible, clean and clear; no fuel, oil, coolant or water leaks	☐	☐	☐	
2	Fuel level adequate (diesel) / supply available; batteries & charger normal; oil and coolant levels correct	☐	☐	☐	
3	Automatic start test — pump starts on pressure drop and runs correctly	☐	☐	☐	
4	Run for required period; pressures recorded; no overheating; pump returned to AUTO	☐	☐	☐	

5 Pressure, monitoring & ASE

AS 1851-2012 · Section 4

#	MONTHLY INSPECTION ITEM	P	F	N/A	COMMENTS
1	System pressure maintained within expected range (where monitored)	☐	☐	☐	
2	Alarm signalling equipment (ASE) not indicating alarm, fault, loss of connection or isolation (where monitored)	☐	☐	☐	

6 Records & restoration

AS 1851-2012

#	MONTHLY INSPECTION ITEM	P	F	N/A	COMMENTS
1	Any defects recorded and reported to the owner	☐	☐	☐	
2	Logbook / service records on site and up to date; baseline data available	☐	☐	☐	
3	All valves restored, alarms reset and system confirmed returned to normal at completion	☐	☐	☐	

✓ Defects, Notes & Sign-off

Outstanding defects / actions raised this visit:

TECHNICIAN NAME & SIGNATURE

ACCREDITATION / LICENCE NO.

DATE COMPLETED

Guidance only. This checklist covers the items that fall at **monthly** frequency for fire hydrant systems under **AS 1851-2012, Section 4** — primarily booster / valve visual checks, plus the fire pumpset and monitored water supply where those are fitted. The majority of hydrant routine service (hydrant valve and hose inspection, flow and pressure / performance testing) is carried out at **6-monthly and yearly** intervals — refer to the relevant AS 1851-2012 tables. Applicable items vary with the system, its baseline data and the building's **fire safety schedule**. Always service to the manufacturer's requirements and the current edition of the Standard, and confirm the system is fully restored to normal on completion. This document does not replace a baseline data review or a competent, accredited assessment.